

# BRIDGEND COUNTY BOROUGH COUNCIL

## REPORT OF THE CLERK & TECHNICAL OFFICER

### COYCHURCH CREMATORIUM JOINT COMMITTEE

FRIDAY 13<sup>TH</sup> JUNE 2014

#### CREMATORIUM EXTENSION

##### 1. Purpose of the Report

- 1.1 The purpose of this report is to provide an update for Members of the Joint Committee on the procurement process to modify the cremator building ahead of the works to replace the existing life expired cremators.

##### 2. Background

- 2.1 The Joint Committee will recall it's meeting on 7<sup>th</sup> June 2013, at which it approved the detail design and preparation of project drawings and documents to enable the procurement process for the advanced building works, required to facilitate the replacement of the existing cremators, to proceed.

As part of this preparatory work I am pleased to advise the Committee that Planning approved the proposed works during March this year. To avoid undue delay, approval was sought and gained from the Chair and Vice-Chair of the Joint Committee to enter into a procurement exercise and to issue contract documents for the works required extending the cremator building.

##### 3. Proposal

- 3.1 Tenders for the works have now been received and evaluated. The results of this process are attached for Committees information at Appendix A.
- 3.1 From the details provided in Appendix A it can be seen that Contractor 5 has submitted the lowest bid in the sum of £172,603.84. This exceeds the original £150k figure estimated for the building extension work, however, modifications to the design to enable a section of the roof to be removed and the inclusion in the tender of a specialist lift to service the cremators accounts for this increase. Legal advice has been sought and I can confirm that the tenders are considered to be valid and represent value for money.
- 3.2 The additional costs relating to the revised work will be met from the reserve held in the accounts of the Crematorium Joint Committee.

4. **Effect upon Policy Framework and Procedure Rules**

4.1 There is none.

5. **Equality Impact Assessment**

5.1 The Council's Equalities Impact Assessment Toolkit has been utilised, which indicates that the Cremator Replacement Programme will have no impact on equality groups and disability duties.

6. **Financial Implications**

6.1 These works were included within the Service Level Business Plan for 2014/15.

7. **Recommendation:**

7.1 The Joint Committee is asked to note the decision of the Chair and Vice Chair detailed in Paragraph 2.1 of the report

7.2 The Joint Committee is asked to approve the tender in the sum of £172,603.84 and the award of the contract to the contractor referred to as Contractor No 5 in Appendix A of the report.

**ANDREW HOBBS**  
**ACTING CLERK AND TECHNICAL OFFICER**  
**30<sup>th</sup> May 2014**

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Our Ref / Ein cyf: QS/RH/MVF550044

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Date / Dyddiad: 14/05/14

**MVF550044 – NEW EXTENSION AT  
COYCHURCH CREMATORIUM**

**TENDER REPORT QS/RH/MVF550044**

**14/05/14**

Tender documents for the above scheme were sent to Five contractors and tenders were returned to the Monitoring Officer by 12 noon on Friday 2<sup>th</sup> May 2014. The tenders were opened on Tuesday 6<sup>th</sup> May at 2:00 p.m. in the presence of representatives of Legal Services and Built Environment and were received as follows: -

CONTRACTOR	TENDER £	BOND £	TOTAL £
1	174,393.00	NA	174,393.00
2	190,431.25	NA	190,431.25
3	206,478.25	NA	206,478.25
4	250,382.74	NA	250,382.74
5	172,353.80	NA	172,353.80

Arithmetical checks were carried out on all tenders and arithmetical errors were found in tenders 2, 3, 4 and 5. Therefore following arithmetical checks the tendering position was as follows:-

CONTRACTOR	TENDER £	BOND £	TOTAL £
5	172,603.84	NA	172,603.84
1	174,393.00	NA	174,393.00
2	187,981.26	NA	187,981.26
3	202,929.39	NA	202,929.39
4	250,385.74	NA	250,385.74

Contractor No. 5 submitted the lowest tender. A technical check was carried out and the following observations were made.

- The preliminaries of £10,000.00 represent 7.02% of builder's work.
- No qualifications have been submitted with the tender.
- The rates in the Bills of Quantities were very competitive.

Considering the forgoing I conclude that the figure submitted by Contractor No 5 to the sum of £172,603.84 (One Hundred and Seventy Two Thousand, Six Hundred and Three Pounds and Eighty Four Pence) is a very keen price for the Works. However, we are aware that this exceeds the budget as set at feasibility stage.

The increase in value can be identified in the inclusions and changes to the scope of works which have been introduced since the feasibility exercise was carried out. The more costly examples being items such as:

- A far greater scope to the electrical works;
- The incorporation of a removable roof section into the design, which necessitated an increase in the structural solutions such as the addition of steel beams and columns to support this;
- The provision of a scissor lift and the associated builders work;
- Additional steel stairs, and;
- Amendments to the design such as the rest room walls being revised to a curved profile with stonework to the outer face.

We therefore await your further instruction to complete documents for contract action.

Signed .....

R Hobbs - Senior Quantity Surveyor